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**MEMORANDUM FOR: Deputy Director (Plans)**

**VIA:** SSA-DD/S  
A/DDP/A  
COPS

**SUBJECT: Administrative Plans  
Procedural Recommendation**

1. This memorandum contains a recommendation in paragraph 3 for approval by the Deputy Director (Plans).

2. Background:

a. Administrative Plans are required to define the specific administrative and financial provisions applicable to certain operational projects (primarily subsidies and proprietaries), to include [REDACTED]

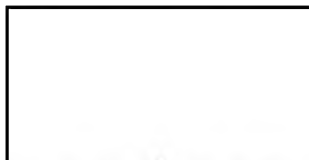
b. [REDACTED] provides for the joint approval of Administrative Plans by the DD/P and the DD/S. The DD/S responsibility for this activity has been delegated to the Office of SSA-DD/S (currently the Assistant SSA-DD/S signs for DD/S).

c. Prior to the establishment of the Projects and Programs Group, within the immediate office of the DD/P, there was no organizational component, below the level of DDP/COPS, with common responsibility for both CA and FI/CI projects.

d. It is now appropriate and procedurally feasible for the DD/P to simplify the Administrative Plan Procedures by the designation of Chief, PG as the DD/P authority for the approval of Administrative Plans.

3. Proposal:

It is proposed that the Chief, PG be designated to act, upon behalf of the DD/P, as the approving authority for Administrative Plans.



Projects and Programs Group

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CONCUR:

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/s/ [Redacted]

SSA-DD/S

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/s/ [Redacted]

14 Jul 1960

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/s/ [Redacted]

14 Jul 1960

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APPROVED:

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(Signed) Richard M. Bissell, Jr.

Deputy Director (Plans)

DDP/PG/[Redacted]/mab

11 July 1960

15 JUL 1960

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